



## SPORTS ELIGIBILITY REQUEST FORM

Loyola University Chicago  
Registration and Records  
820 N. Michigan STE 510, Chicago, Illinois 60611  
(phone) 312-915-7221 ~ (fax) 312-915-6452  
[www.luc.edu/regrec](http://www.luc.edu/regrec)

Eligibility forms may take up to 3 to 5 business days to complete. You have the option of picking these completed forms up at the Office of Registration and Records, having them mailed to you, or having them emailed to you via Loyola Secure Transfer. We will request that you present valid photo ID when picking these forms up and please indicate which team representatives have approval for the pick-up of the completed eligibility forms. **Please verify all students have included a signature before submitting this request. Requests cannot be processed without a student signature.** If you have any questions, please contact our office. Please type or print clearly.

*FERPA Notice: The information contained in this form contains personally identifying information and may be protected by FERPA. Do not share with anyone who does not have a legitimate educational interest in the student's record. This form, and any copies thereof, should be destroyed by Loyola one year after the date of submission.*

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_

E-mail: \_\_\_\_\_

Sport: \_\_\_\_\_ Term: \_\_\_\_\_

Affiliation with team: \_\_\_\_\_

Select your pick-up option(s) below:

- Pick-Up at Office of Registration & Records
- Mail completed form to the address indicated on form
- Email completed form through Loyola Secure Transfer

Authorized team representatives for pick-up: (Photo ID required at pick-up)

\_\_\_\_\_

\_\_\_\_\_

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Requester Signature: \_\_\_\_\_